

MINUTES OF A REGULAR MEETING OF THE
COUNCIL OF WAITE HILL, OHIO

July 9, 2018

Pursuant to notice given, the Council of the Village of Waite Hill, Ohio, met at the Waite Hill Village Hall at 8:08 a.m. on Monday, July 9, 2018, with Mayor Robert A. Ranallo presiding. The following members of Council were present:

Ryan Cox	Karl Scheucher
Bob Gale	Richard Steudel
Sam Knezevic	Courtenay Taplin

Also in attendance were Clerk-Treasurer Robbi Laps, Police Chief Keith DeWitt, Service Director Bob Haynik and Law Director Stephen L. Byron. Council President Nancy Fellows and Council member Janet Majka from the City of Willoughby Hills were also present.

The minutes of a Regular Meeting of Council held June 11, 2018, had previously been distributed to Council. Mr. Gale moved to approve the minutes as presented, which motion was seconded by Mr. Taplin.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried
Minutes approved

Ordinance No. 2018-7 – “An Ordinance providing for the submission to the electors of Waite Hill a proposed amendment to the Waite Hill Village Charter that has been recommended by the Waite Hill Charter Review Commission and declaring an emergency” was read for the second time. Mr. Taplin moved to suspend the rule requiring that an ordinance be read on three different days, which motion was seconded by Mr. Steudel.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried
Rule suspended

Thereupon Mr. Gale moved to adopt Ordinance No. 2018-7, which motion was seconded by Mr. Steudel.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried
Ordinance No. 2018-7 adopted

Ordinance No. 2018-8 – “An Ordinance amending the compensation of the Clerk-Treasurer of the Village of Waite Hill, repealing certain ordinances and declaring an emergency” was read for the first time. The Mayor indicated that this ordinance will remain on first reading as more information is developed regarding the health insurance policies that are available.

Resolution No. 2018-11 - “A Resolution authorizing and directing the payment of certain sums” was read. After discussion, Mr. Scheucher moved that said Resolution be adopted as read, which motion was seconded by Mr. Gale.

Roll Call: Yeas: Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
 Nays: None

Motion carried
 Resolution No. 2018-11 adopted

Resolution No. 2018-12 - “A Resolution in appreciation of the donation from the Waite Hill Foundation to the Village of Waite Hill” was read. After discussion, Mr. Steudel moved that said Resolution be adopted as read, which motion was seconded by Mr. Knezevic.

Roll Call: Yeas: Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
 Nays: None

Motion carried
 Resolution No. 2018-12 adopted

After discussion, Mr. Steudel made a motion to authorize the Mayor to execute a change order with Burton Scot Contractors to include Mountainview Drive in the 2018 Road Program at a cost not to exceed \$40,000. It was noted that the price was based upon a certain percentage of subsurface work that would need to be performed. Mr. Lannon had indicated to the Mayor he was comfortable that the estimate was a best guess and that Burton Scot would be able to perform the work at the price bid.

Council then discussed the status of dispatch, fire and EMS services. Willoughby Hills and Waite Hill will start receiving dispatch services from the County starting August 1, 2018. The cities and the Village have been reviewing call data and trying to determine a fair method of allocating the Village’s spending on fire and EMS services. The current thinking is that most serious EMS calls for the east end of the Village will result in Kirtland responding and Willoughby Hills paying Kirtland \$1,000 for the response (Kirtland will also likely transport the patient to the hospital for these cases). This would allow the quickest response time to the Waite Hill emergency, and allow Kirtland to recoup some cost for being the automatic mutual aid responder. The discussions are continuing, and the parties may need to sign new agreements.

In the absence of Councilwoman Merritt, Chair of the Communication and Community Outreach Committee, everyone agreed that the Village will be seeking to get a newsletter out in early August. Also, the Village Car Show Picnic is scheduled for August 18 from noon to 2 p.m.

Mr. Scheucher reported that the Finance Committee had met earlier and noted that the Village's total fund balance has been falling by about \$140,000 per year. The Committee discussed the paving and road maintenance budget and CT has confirmed that the Village's approach is realistic. Property taxes are up, largely because of the collection of delinquencies. Finally, the Village's server needs to be updated.

On behalf of the Planning and Zoning Commission Mr. Knezevic reported that the Commission had met and acted on two items. There was a lot split on Hobart Road that will separate the manor house from the pool house. The pool house is too small to serve as a principal residence, and the owner is aware that the pool house cannot be occupied as a residence. Both lots are over ten acres. There was also the demolition of a guest house on a Smith Road estate. The requirement of the Planning and Zoning Commission was to restore the site to a natural condition after the removal of the residence. The residence is not visible from Smith Road.

For the Safety Committee Mr. Taplin noted that house checks in the Village have increased. Chief DeWitt noted that it's not unusual to have a variation on the number of house checks, and the increase just may reflect an increase in new residents becoming aware of the service. The Chief indicated that he had nothing to add to his report regarding discussions with Willoughby Hills and Kirtland.

Mr. Gale deferred to Mr. Haynik on the Service Department's report. Mr. Haynik indicated that the paving and crack sealing will be performed in July and August so that the road striping can be performed before the leaves fall. The crack sealing has been going well, and they have been able to use the machine at no cost because they have been purchasing the required amount the product that the machine uses. Council discussed the fact that the cold crack sealing machine is of no further use to the Village, and Mr. Scheucher moved to authorize the administration to declare the Village's "Unique Paving Materials Crack-n-Tack" portable drum pump surplus property and not needed for a municipal purpose, and to see to sell the piece of equipment on GovDeals.com. Mr. Gale seconded the motion.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried
Property declared surplus and auction
Sale authorized

In further discussion regarding the Service Department, the signs for Metcalf Road hill were discussed. A resident has requested that flashing lights be installed on a sign that reads "Warning Pedestrians Walking in Street." Council agreed that flashing lights would not be appropriate. No action was taken. There was a further discussion that traffic signs in the Village were occasionally being obscured by vegetation. The police and service departments will attend to the issue so that signs will be more visible to motorists. The Village does not yet know what the per-ton price for salt will be. That information will be known early in the 4th quarter.

There being no further business to come before the Council, Mr. Taplin moved to adjourn the meeting, which motion was seconded by Mr. Gale.

Roll Call: Yeas: Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
 Nays: None

Motion carried
Meeting adjourned at 9:08 a.m.

Robert A. Ranallo, Mayor

APPROVED: _____, 2018

ATTEST: _____
Robbi Laps, Clerk-Treasurer